**FINAL REPORT**

**CLIMATE CHANGE ADAPTATION MODALITY (CCAM)**

The final report is the Danish organisation and its partners’ reporting to CISU. It is expected that the report is developed in close collaboration between the Danish organisation and local partner(s) and that they together use it as an opportunity to reflect on the results of the intervention.

The final report will be a part of the Danish organisation’s track record with CISU. The report is therefore significant to future assessments of applications from the Danish organisations with the same or other partners.

The report is uploaded into ‘Vores CISU’ through the milestone *final report* under the grant no longer than 3 months after the end date of the intervention.

Before the report is uploaded, you will also need to answer the following questions in ‘Vores CISU’:

- Overall, have you achieved what you wanted with the intervention? (Selection from a drop-down list)

- Number of persons who have participated in activities

- Number of persons who have been affected by the interventions’ activities (besides the persons who have participated directly)

CISU strives to send a response to the report to the Danish organisation no longer than two months after receiving the report. The content of the report will also be used for CISUs own reporting and communication of results related to the Civil Society Fund, hereunder CCAM.

All text in *italics* is guiding text to help you develop the report and can be deleted before uploading the report.

**The report must not exceed 10 pages (excluding this frontpage).**

|  |  |
| --- | --- |
| Danish grantee(s) |  |
| Partner organisation(s) |  |
| Title of the intervention |  |
| Name and email of contact person |  |
| Reference number |  |
| Country(ies) |  |
| Period of the intervention |  |
| Total budget |  | Actual expenditure |  |

|  |  |  |
| --- | --- | --- |
| Date |  | Person responsible (signature) |
|  |  | Person responsible (in capital letters) |

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| 1. **Overall results**
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* 1. Summarise (using max. 10 lines) what changes the intervention has contributed to.

*You can for example describe the most significant changes that have occurred as a result of the intervention and how these changes have been achieved. As a point of departure, you can also compare challenges mentioned as part of section 1.1 of the application form.*

* 1. Describe the results achieved for each of the intervention’s outcomes (objectives or goals). Use your indicators as a basis for the description.

*This section should contain an elaboration of the intervention’s outcomes and results – as narrative inputs to the table under section 1.3 below.*

*Please also describe whether the intervention has contributed to unforeseen results – positive and negative.*

*If you have made an evaluation of the intervention (internally or externally), remember to use the conclusions from the evaluation and how you are planning to follow up on these.*

0-19 %: very low achievement

20-39 %: low achievement

40-59%: medium achievement

60-79%: high achievement

80-100%: very high achievement

1.3 For each of your outcomes (objectives or goals), note in the table below how close you are to fulfilling the objectives (in percent).

*Remember that the % must correspond to your description of achievement of objectives in section 1.2.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Achievement in % | Did the outcome include technical capacity building in relation to climate change adaptation? Response: Yes/no | Did the outcome include advocacy initiatives in relation to climate change adaptation?Response: Yes/no |
| Achievement of outcome 1 |  |  |  |
| Achievement of outcome 2 |  |  |  |
| Achievement of outcome 3 |  |  |  |
| Etc. |  |  |  |

* 1. Specify in the table below the number of people who have become more resilient to the effects of climate change as part of the intervention (disaggregated by gender):

|  |  |  |
| --- | --- | --- |
| # females | # males | # other gender identity |
|   |   |   |

*Describe here how the intervention has contributed to climate resilience on behalf of the target groups. As a point of departure, you can refer to table 3.2 and section 3.3 in the application form.*

1.5 What lasting and sustainable improvements have the interventions contributed to for the target groups?

*Describe which elements of the intervention continue or are sustained after its completion. Are the results still significant in terms of climate resilience? In what way?*

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| 1. **Changes and Adjustments**
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* 1. Describe the most significant challenges, and how these have influenced the intervention. How have you adjusted the intervention to adapt to these challenges?

*Challenges can e.g., be changes in the context that influenced the partnership, target groups and/or activities.*

***For interventions with a budget over DKK 1 million****, you must relate to the risks identified in section 4.8 in the application form.*

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| 1. **Inclusion of Target Groups**
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* 1. Describe how the intervention has contributed to locally led initiatives and activities.

*Here you are encouraged to elaborate on some of the most popular components of the intervention – from the perspective of the target group. E.g., which needs were addressed the most by the intervention seen from a target group(s) perspective?*

* 1. Specify in the table below the number of people who have been directly involved in various types of activities (**primary target groups disaggregated by gender**):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Activities | # females | # males | or # other gender identity | # persons in total |
| Technical training in climate change adaptation approaches |  |  |  |  |
| Knowledge, experience, and best practice sharing in relation to climate change adaptation |  |  |  |  |
| Capacity development within advocacy |  |  |  |  |
| CSOs, that have enhanced advocacy capacity on climate adaptation |  | CSOs in total:  |

* 1. Fill in the table below. Add your **primary target groups** in the left column (primary target groups are persons who have **directly** **participated** in your activities). Add or delete columns according to how many primary target groups you have had in the intervention. Check the box according to what extent your primary target group(s) have been included in shaping the implementation of the intervention:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Less degree of inclusion and participation *Target groups have been informed about the content of the intervention and their opportunities for participating in activities but have not participated actively in decision-making processes.*  | Medium degree of inclusion and participation *Target groups have been consulted in decision-making processes related to the intervention.*  | High degree of inclusion and participation *Target groups have contributed directly to the further development of the intervention and made decisions in collaboration with the implementing partner(s).* | Very high degree of inclusion and participation *Target groups have had the power and ownership to make decisions in connection with the implementation of the intervention.*  |
| Target group 1 *[e.g., partner]* |[ ] [ ] [ ] [ ]
| Target group 2 *[e.g., youth entrepreneurs]* |[ ] [ ] [ ] [ ]
| Target group 3 *[e.g., farmers]* |[ ] [ ] [ ] [ ]

* 1. Describe/explain your answers in 3.3. How have target groups been included in the implementation of the intervention? Have you used any specific methods or approaches? Or why have target groups not been included?

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| 1. **Partnership**
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* 1. How would you assess that decisions have been made in relation to the implementation of the intervention? Please fill in the table below:

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| --- | --- | --- |
| **Decisions** | **Choose the description that best suits your partnership** | **Describe/explain your choice***Explain more about your relations in the partnership. How have you discussed the implementation of the intervention throughout implementation, and how have you made decisions?*  |
| Decisions have primarily been made by the Danish organisation and local partner(s) have been informed about the decision |[ ]   |
| The local partner(s) have been consulted before a decision has been made by the Danish organisation  |[ ]   |
| Decisions have been made jointly in the partnership |[ ]   |
| Decisions have primarily been made by the local partner(s) |[ ]   |
| Decisions have been fully made by the local partner(s) |[ ]   |
| Other |[ ]   |

* 1. Describe how the partners (and other actors if relevant) have been strengthened in implementing locally led climate change adaptation as part of the intervention.

*Here you are encouraged to describe what the partners (and other relevant actors) gained from the intervention. For example, this could be related to conducted climate vulnerability assessments, technical capacity building, advocacy, compiling information, participation in decision-making processes, equal access to resources, etc.*

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| 1. **Monitoring, Evaluation and Learning (MEL)**
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* 1. How have you received feedback from target groups and collected experiences and results throughout the intervention?
	2. Which methods and tools have you applied to measure climate change adaptation and / or climate resilience? What strengths and weaknesses have your ways of monitoring had?

*Have you experienced challenges in measuring results and outcomes? What did you do to strengthen the monitoring and who were involved in the process?*

5.3 What are the most important lessons learned – the good and the not-so-good? What advice would you give yourselves if you were to implement the intervention again?

*Here you can elaborate on whether the intervention has contributed to unexpected results – positive and negative. In case there has been an evaluation of the intervention, kindly include reflections on the conclusions and recommendations in this section and explain how you intend to follow up on these.*

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| 1. **Information work in Denmark**
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*This section is only required in if intervention related information work in Denmark has been budgeted for.*

* 1. Describe the purpose – and results of – the intervention’s information activities.

*Remember to include what target groups you have reached and how.*

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| 1. **Follow up**
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*This section only applies in case CISU has carried out a monitoring visit to the Danish and/or partner(s), if the* ***letter of approval contained specific advice*** *or if the organisation did not comply with CISU’s financial management requirements at the time of application.*

* 1. If CISU has carried out a monitoring visit to the Danish organisation and/or partner(s), describe how you have addressed the requirements and recommendations in the monitoring report.
	2. How have you used the good advice given in the Assessment Committee's letter of approval? If you have chosen not to follow the advice given, please explain the reasons why.
	3. If mentioned at the time of application that the partner did not comply with CISU's requirements to financial management, please provide a status and describe what initiatives have been taken to live up to the standards at the end of the intervention.

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| 1. **Other observations or reflections**
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