Expression of Interest form

## Introduction

This form should be used when making an Expression of Interest (EoI) in relation to the Medium and Large Programme modalities in the Civil Society Fund (CSF), administered by CISU – Civil Society in Development.

The EoI form must be completed in collaboration between all programme partners. The EoI consists of the EoI document (this document), a draft budget (excel), and relevant background information about the programme partners (provided through Vores CISU).

The document, draft budget, and partner information must be uploaded in Vores CISU no later than December 2, 2024, at noon (12.00 pm CET).

## Process

Based upon the EoI and the requested background information at Vores CISU, CISU grant managers make an eligibility check based upon the eligibility criteria in the guidelines for the CSF.

The EoI will form the basis for a dialogue between a CISU advisor and the applicants that focus on the programme outline, synergies, and priorities in the proposed programme.

If the organisations are eligible for an application and choose to continue the process after the dialogue with CISU, the programme process continues with a CISU monitoring visit to the Danish programme partner organisation.

## Intention

The intention with the Medium and Large Programme modalities is to facilitate that Global South and Danish partners implement a joint programme based upon their respective strategies and the shared interests and synergies expressed in a shared programme strategy. The EoI format is the first step in operationalising this intention.

**In the** **first part of the EoI** each programme partner describes their own respective strategies. This description focusses on the vision, mission, plans, etc. as illustrated in 1, 2, and 3 below.

**In the** **second part of the EoI** the applicants describe the draft joint programme strategy that the partners wish to collaborate on.

1

2

3

4

As illustrated, the partners each have their own strategies (1-3) that to a smaller or larger degree overlaps with each other. The programme strategy should be inspired by and lie within the area where the strategies of all partners overlap, area 4 in the illustration, which again can be a smaller or larger part of the individual partner’s area of work.

1: Partner A: Vision, mission, strategy, relevance.

2: Partner B: Vision, mission, strategy, relevance.

3: Partner C: Vision, mission, strategy, relevance.

4: Programme: Programme strategy, objectives, ToC, target groups, and division of roles and responsibilities among partners.

**In the third part of the EoI** all partners must sign the expression of consent to testify, that they have read the final EoI and agree with the description of their organisation and the intentions in the programme outline.

**In addition to part 1-3** in this EoI-document, the programme partners must also provide an outline of the expected desired programme budget. The budget outline contains an indication of the expected budget breakdown from three different perspectives of the same budget. Be aware that when making the Outcome Based budget each outcome must contain both A1 and A3 costs. Feel free to reach out to CISU with any questions to the budget format.

**Lastly**, all information on both Danish and Global South partners must be updated and completed in Vores CISU.

## Part 1 – Partner strategies

Please describe the strategy of each programme partner.

*Total maximum of 2 pages.*

*This description should focus on each these partners’ strategic priorities, dreams, aspirations, or other ways of outlining their vision, mission, or plans etc. of their specific organisation.*

## Part 2 – Programme strategy

Please provide an outline of the programme strategy, including a description of:

* the programme’s relevance in the context(s),
* the intended overall purpose and key outcomes of program,
* the target group and their involvement, and
* the synergies between partners.

*Total maximum of 6 pages.*

*Your description in this part 2 should focus on the draft joint programme strategy that the partners wish to collaborate on as illustrated as the intersection between the three circles in the illustration above.*

## Part 3 – An expression of consent from all partners

Each partner, including the Danish partner, affirm that they have read the final EoI and agree with the description of their organisation and the intentions in the programme outline.

In cases where Tribal and Indigenous Peoples or territories are involved or potentially affected, consent from their legitimate authorities is also required. If this has not been possible yet make sure that you have this consent before submitting a final application for a Medium or Large Programme.

|  |  |
| --- | --- |
| **Consent from all partners** | |
| Name of Danish Partner |  |
| We declare that: | * We have read the final EoI and agree with the description of their organisation and the intentions in the programme outline. * The organisation is private and have legal domicile as well as activities in Denmark. * The chairperson or most members of our governing body are Danish citizens or foreigners with permanent residency in Denmark. * The organisation has an approved set of statutes. * The accounts of the organisation, including the annual accounts, are subject to auditing. * The organisation has at least 50 paying Danish contributors * The organisation has existed for at least one year. * The organisation has not signed a strategic partnership grant with the Ministry of Foreign Affairs in Denmark. |
| Name of Director or legal representative |  |
| Date & Signature from Director or legal representative |  |
|  |  |
| Name of Partner B |  |
| We declare that: | * We have read the final EoI and agree with the description of their organisation and the intentions in the programme outline. * The organisation is based in and form part of the civil society in the country where activities will be implemented. * Our senior management and governing body are locally anchored, and the chairperson and the majority of members of the governing body are citizens or foreigners with permanent residence in our country and none are affiliated with the Danish partner. If governed differently, similar anchoring is present. * In the case that the organisation is a locally based chapter of international civil society organisations: The organisation is registered in the country where activities will take place and has its own governing body. |
| Name of Director or legal representative |  |
| Date & Signature from Director or legal representative |  |
|  |  |
| Name of Partner C |  |
| We declare that: | * We have read the final EoI and agree with the description of their organisation and the intentions in the programme outline. * The organisation is based in and form part of the civil society in the country where activities will be implemented. * Our senior management and governing body are locally anchored, and the chairperson and the majority of members of the governing body are citizens or foreigners with permanent residence in our country and none are affiliated with the Danish partner. If governed differently, similar anchoring is present. * In the case that the organisation is a locally based chapter of international civil society organisations: The organisation is registered in the country where activities will take place and has its own governing body. |
| Name of Director or legal representative |  |
| Date & Signature from Director or legal representative |  |
|  |  |
| Name of Partner D |  |
| We declare that: | * We have read the final EoI and agree with the description of their organisation and the intentions in the programme outline. * The organisation is based in and form part of the civil society in the country where activities will be implemented. * Our senior management and governing body are locally anchored, and the chairperson and the majority of members of the governing body are citizens or foreigners with permanent residence in our country and none are affiliated with the Danish partner. If governed differently, similar anchoring is present. * In the case that the organisation is a locally based chapter of international civil society organisations: The organisation is registered in the country where activities will take place and has its own governing body. |
| Name of Director or legal representative |  |
| Date & Signature from Director or legal representative |  |
|  |  |
| *Add more lines for additional partners* |  |