|  |
| --- |
| Format management response The Management Response is the applicant organisations management position on the report. It will contain the following sections:  1. **Overall response to the monitoring visit**: In this section, the applicant organisation presents its overall views on the report and its conclusions.  **Response on recommendations**: In this section, the applicant organisation addresses each recommendation, addressing them in the order presented in report.**Response on requirements**: In this section, the applicant organisation addresses each requirements, addressing them in the order presented in report. The document forms part of programme application process. |

|  |  |
| --- | --- |
| **Organisation and date of Monitoring visit:** |  |
| **Overall response to the Monitoring visit:** |  |

|  |  |  |
| --- | --- | --- |
| **Recommendation** | **Management response: Accepted, partially accepted, or rejected and comments on the recommendation** | **Actions taken or to be taken** |
| Recommendation **1** [copy text from report] | Accepted, partially accepted, or rejected. Insert brief explanatory comment on any conditions or reservations | Describe action(s) |
| Recommendation **2** [copy text from report] | Accepted, partially accepted, or rejected. Insert brief explanatory comment on any conditions or reservations | Describe action(s) |
| Add more if relevant |  |  |

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Management response: Accepted, partially accepted, or rejected and comments on the recommendation** | **Actions taken or to be taken** |
| Requirement **1** [copy text from report] | Accepted, partially accepted, or rejected. Insert brief explanatory comment on any conditions or reservations | Describe action(s) |
| Requirement **2** [copy text from report] | Accepted, partially accepted, or rejected. Insert brief explanatory comment on any conditions or reservations | Describe action(s) |
| Add more if relevant |  |  |